

ST. STEPHEN CATHOLIC PARISH

Parish Pastoral Council (PPC) MINUTES

Tuesday, April 17, 2018 at 7:00PM Held in the Upper Room

MISSION STATEMENT: To build a new strong Christian community by serving others with love and mercy as **JESUS** taught us

PRESENT:

9A1) Catholic Women's League CWL - Maureen Gustafson
9A2) Knights of Columbus- Jack Sell
9A3) Youth Committee - Tammy Stankievech and (Selina Valencia- Youth Staff) - **ABSENT**
9B1) In the Chair, Judy Dahl
9C1) Faith Community DIDSBUY St. Anthony- John Kohut
9C2) Faith Community SUNDRE Our Lady of Fatima **NO REPRESENTATIVE**
9D1) Building and Maintenance Committee Larry Bruder
9D2) Spiritual Development Sandy Rock **ABSENT**
9D3) Catechetics Donna Litwin
9D4) Community Life Jo-Anne Sell
9D5) Family Life **NO REPRESENTATIVE**
9E1) Liturgy Committee Francis Joosten **ABSENT**
9E2) Social Justice **NO REPRESENTATIVE**
9E3) Stewardship **NO REPRESENTATIVE**
9E4) Safe Environments Deacon Charles Johnston
9E5) Together We Serve Deacon Charles Johnston
Father Adam Daniluk
Office Administrator/Recording Clerk, Mia MacDonald

PRESENT for the Regular meeting of Parish Pastoral Council – **DELEGATION:**
Anna Lyn Garces and Rodel Canilang – Couples for Christ (CFC)

1. CALL TO ORDER

Judy Dahl, Chair called the meeting to order at 7 PM.

A.) **OPENING PRAYER** – Led by Father Adam

B.) **ADDED ITEM(s) to AGENDA**

Moved by Jack Sell that the following items be added to the agenda:

4A) Financial Report month ending March 2018.

8A) Delegation – Anna Lyn Garces and Rodel Canilang – Couples for Christ (CFC).

Motion Carried 18-054

C.) **ADOPTION OF AGENDA**

Moved by John Kohut that PPC adopt the agenda as amended with additions.

Motion Carried 18-055

2. ADOPTION OF PREVIOUS MINUTES

Moved by Jack Sell that the minutes from Tuesday, March 20, 2018 PPC meeting be adopted as presented.

Motion Carried 18-056

Judy Dahl, Chair moved Item 8 on the agenda up to accommodate Delegation

8. PRESENTATIONS / DELEGATIONS

Letter accepted by PPC for addition to agenda as hand-out.

Anna Lyn Garces and Rodel Canilang represent the Couples for Christ (CFC) South 4 Chapter Olds Unit and shared that Couples for Christ is a Catholic movement intended for the renewal and strengthening of Christian family life. Anna shared CFC Mission Statement “Building the Church of the Poor” and Vision Statement “Families in the Holy Spirit renewing the face of the earth.” Couples for Christ have many different subgroups including Kids for Christ, Youth for Christ, Singles for Christ, Handmades for the Lord and Servants of the Lord. The local chapter is hoping to start participating within the Parish Church and plan to become more involved in Ministries.

On behalf of the PPC, Judy Dahl thanked the Delegation for their participation in sharing the purpose and background of CFC organization. We look forward to a future of working together in union as parishioners.

3. BUSINESS ARISING OUT OF MINUTES

3A) Together in Ministry (TIM) Workshop Agenda for Saturday April 28th (Follow-up Below)

DISCUSSION:

Deacon Charles has looked after the breaks/lunch schedule. The goal of the workshop as summarized by Deacon Charles is to help us to focus our efforts, be better leaders and help us to recruit as we have open positions. In response to question asked by Chair, Judy Dahl in regards to outstanding invitations – it was indicated that the existing PPC, members of the Finance committee, members of the Liturgy committee, and members of the Parish Council from Our Lady of Fatima and St. Anthony’s had been included in the workshop.

It was asked if there would be an opportunity to speak to the specific needs of the PPC – if there are any groups that could be eliminated and build new focus.

Confirmation of attendees to be present – Judy Dahl, Maureen Gustafson, Jack Sell, Jo-Anne Sell, Father Adam Deacon Charles, Donna Litwin.

Upon close of discussion, funds were requested to be allocated towards lunch and snack items for the day.

Moved by Jack Sell that PPC allocate \$200 to the TIMS workshop.

Motion Carried 18-057

Moved by Deacon Charles that an additional \$50 be allocated towards a gift for the presenter – Lucy Kaakyo.

Motion Carried 18-058

FOR THE RECORD “Notice of Cancellation” of TIM Workshop was emailed on April 24th, 2018, by Judy Dahl, Chair to all Parish Pastoral Council members and staff. Attachment 3(A) – was VOIDED on agenda.

3B) Building Committee North Entrance Addition presentation and Concept Plan

Judy Dahl, Chair circulated to PPC member's history "timeline" taken from the Minutes of the past discussions brought to the table. PPC members agreed to take and revisit. Item is still on the table and Motion #18-048 will be brought back to future meeting.

4. FINANCIAL REPORTS

Discussion regarding the donations as directed to the Archdiocese for Together We Serve and Holy Land. It was clarified by Mia MacDonald that the Holy Land donation is sent in a separate cheque from the monthly allocation of Together We Serve.

Judy Dahl presented a review of the past financial statements and inquired as to the change in format that occurred in January of 2017. Mia MacDonald spoke to the change that occurred when she came into position as Parish secretary. At that time, it was determined that a basic reporting method would be preferred by Parish Council in place of the format that had been used previously. No attachment

Moved by Maureen Gustafson that the financial position report for month ending March 2018 be accepted for information as presented.

Motion Carried 18-059

5. CONSTITUTION / POLICIES / COMMITTEE TERMS OF REFERENCE

Motion 18-011 CONSTITUTION OF PARISH PASTORAL COUNCIL (May 12, 2012)
"Tabled" until after PPC workshop on structure and priorities to be held April 28, 2018.

6. UNFINISHED BUSINESS

6A) Finance Committee Chair response to Motion #18-024 "that the Social Justice Benevolence Committee criteria and funding in 2018 budget be directed to Finance Committee." Judy Dahl, Chair has received reply from Finance Committee Chair and it was noted that PPC request will be on Social Justice Committee Agenda on April 5th for a recommendation back to PPC meeting in May 2018.

Moved by Judy Dahl that Office Administrator MIA review Gift Cards and Benevolence Funds recommendation from Social Justice Committee meeting held in April with Joe Gustafson; and further recommendation be brought to PPC meeting in May 2018.

Motion Carried 18-060

6B) Skylight – Hail Damage – Building Committee Update

Information has been received from adjuster regarding Hail damage. The costs for the Parish that are not covered by Insurance to replace Skylight will be \$20,000-plus. The Building Committee suggests we take credit that is being presented and use local contractor to install skylight. The deductible is to be paid by the Archdiocese.

-RLB Roofing out of Sundre is the service provider that we are moving forward with.

Moved by Joanne Sell to accept report as presented by Larry Bruder.

Motion Carried 18-061

7. NEW BUSINESS

7A) 2018 Annual General Meeting AGM Date

A date for the 2018 AGM needs to be set. The date of May 19th, 2018 had been proposed, however, PPC members felt the long weekend could impact the attendance. Alternate dates of May 26th and May 22, 2018 were suggested. A final date of Tuesday May 22, 2018 was agreed upon for the 2018 AGM Meeting. Reports are due May 1, 2018 in order to have them available for the parishioners for pick up on the weekend of May 12/13 and May 19/20. This year 2017 – 2018 Committee Reports will also be available online.

Moved by Jack Sell that PPC hold the 2018 Annual General Meeting on Tuesday May 22, 2018 at 7PM in St. Stephen's Parish basement.

Motion Carried 18-062

9. REPORTS FROM APPOINTED MEMBERS, ELECTED MEMBERS, FAITH COMMUNITIES, STANDING COMMITTEE(S), ADD-ON COMMITTEE(S) and PROGRAMS

9(A) APPOINTED MEMBERS (Article III (1) Constitution)

9A.1 Catholic Women's League –Maureen Gustafson – Report submitted

9A.2 Knights of Columbus -Jack Sell –Report submitted

9A.3 Youth – Tammy Stankevich / Selina Valencia – absent – no report

9(B) ELECTED MEMBERS (Article III (1) Constitution)

9B.1 Judy Dahl, Chair

Reported that on behalf of Parishioners and PPC members we wish to thank the Community Life Committee especially Jo-Anne Sell and her family for preparation of the potluck supper held Saturday April 7th. Parishioners in attendance had an excellent opportunity to network and décor was fun.

9(C) FAITH COMMUNITIES (Article III (1) Constitution)

9C.1 Parish of St. Anthony's DIDSBURY - John Kohut – Report Submitted

9C.2 Parish of Our Lady of Fatima - SUNDRE NO REPRESENTATIVE

Father Adam spoke to the Easter weekend masses and the excellent turnout that Sundre received. Deacon Charles raised some concerns regarding the representation of Sundre. He suggested a more concentrated effort be made to encourage participation in PPC as well that we support them as they build their Parish Pastoral Council Committee.

9(D) STANDING COMMITTEE(S) (Regulation No. 4 Constitution)

9D.1 Building and Maintenance – Larry Bruder – Larry updated the PPC on the current situation with the Insurance Claim on the hail damage under Unfinished Business. There has been some concern regarding the ramp door. Many parishioners are struggling to open the door. It has also been found open numerous times.

9D.2 Spiritual Development – Sandy Rock - **ABSENT**

There is a new Faith Formation study group being advertised in the bulletin – Follow Me-planning to run on Mondays.

9D.3 Catechetics - Donna Litwin – Attached Report – A brief discussion regarding the continued drop in numbers for upcoming years in the Catechetics program.

9D.4 Community Life – Jo-Anne Sell provided an update on the turnout for the Potluck supper held on April 7.

9D.5 Family Life – **NO REPRESENTATIVE**

9(E) ADD-ON COMMITTEE(S) (Regulation No. 4 Constitution)

9E.1 Liturgy - **ABSENT**

9E.2 Social Justice **NO REPRESENTATIVE**

9E.3 Stewardship **NO REPRESENTATIVE**

9E.4 Safe Environments – Attached Report

9E.5 Together We Serve – Attached Report

Deacon Charles spoke to the specifics of TWS – Caritas, Emergency funds, etc. and the existing circumstances that surround Development and Peace. A letter that was forwarded from Archbishop Smith regarding the issue of Development and Peace summarized that in partnering with other support structures or groups, the Catholic Church has discovered that some of these groups support Pro-abortion and do not hold true to the Catholic Values. Further research is being done, therefore, the quarterly payment is being withheld.

Moved by Donna Litwin that PPC member reports be accepted for information.

Motion Carried 18-063

10. REPORT FROM FATHER ADAM DANILUK, PASTOR

Father Adam submitted report.

Moved by Judy Dahl that Father Adam Daniluk report be accepted for information.

Motion Carried 18-064

11. CORRESPONDENCE AND INFORMATION

12. IN CAMERA

13. CLOSING PRAYER

Closing Prayer led by Deacon Charles

14. NEXT MEETING DATE: Tuesday, May 22, 2018 Following Annual General Meeting

15. ADJOURNMENT

Moved by Judy Dahl that meeting adjourn at 9:20 PM.

Motion Carried 18- 065

Father Adam Daniluk

Judy Dahl, PPC Chair