

ST. STEPHEN CATHOLIC PARISH

Parish Pastoral Council (PPC) MINUTES

Tuesday, March 19, 2019 at 7:00PM

Held in Upper Room

**MISSION STATEMENT:** To build a new strong Christian community by serving others with love and mercy as **JESUS** taught us

PRESENT:

|   |                         |
|---|-------------------------|
| 9A.1 Catholic Women's League                    | Maria Killoran          |
| 9A.2 Knights of Columbus                        | Matthew Cadrin          |
| 9B.1 PPC Chairperson                            | Judy Dahl               |
| 9C.1 Parish of St. Anthony's <b>DIDSBURY</b>    | John Kohut              |
| 9C.2 Parish of Our Lady of Fatima <b>SUNDRE</b> | John Leussink           |
| 9D.1 Building and Maintenance                   | No Representative       |
| 9D.2 Spiritual Development                      | No Representative       |
| 9D.3 Catechetics                                | Donna Litwin            |
| 9D.4 Community Life                             | Shelley Bennett         |
| 9D.5 Family Life                                | Maria Killoran          |
| 9D.6 Liturgy                                    | Francis Joosten         |
| 9D.7 Social Justice                             | Tara Miller - ABSENT    |
| 9D.8 Youth                                      | Tammy Stankevich        |
| 9D.9 Stewardship / Safe Environments            | Deacon Charles Johnston |
| 9E.1 Together We Serve                          | Deacon Charles Johnston |
| Pastor  | Father Adam Daniluk     |
| Office Administrator/Recording Clerk            | Mia MacDonald           |

1. CALL TO ORDER

Judy Dahl, Chair called the meeting to order at 7:00 PM.

A.) **OPENING PRAYER** – Father Adam Daniluk

B.) **ADDED ITEM(s) to AGENDA**  
No added items

C.) **ADOPTION OF AGENDA**  
Moved by John Kohut to adopt the agenda as presented.  
**Motion Carried 19-025**

2. ADOPTION OF PREVIOUS MINUTES

Moved by Matthew Cadrin that the minutes from Tuesday, Feb 19, 2019 PPC meeting be adopted as presented.  
**Motion Carried 19-026**

3. BUSINESS ARISING OUT OF MINUTES

3A) Parish Pastoral Council Committee vacancies update:

- 1) Building and Maintenance No Representative
- 2) Spiritual Development No Representative

Judy Dahl, Chair notes this a standing items on agenda for open discussion

4. FINANCIAL REPORTS

4A) Financial Report for month ending February 2019 was presented.

Moved by Maria Killoran that the financial report ending February 2019 be received for information as presented.

**Motion Carried 19-027**

## 5. CONSTITUTION / POLICIES / COMMITTEE TERMS OF REFERENCE

Motion 18-011 CONSTITUTION OF PARISH PASTORAL COUNCIL May 12, 2012

- **“Tabled”** until after PPC TIM workshop on structure & priorities (date to be determined).
- Constitution amendments presented at November 20, 2018 PPC meeting and updated

**Meeting postponed until later date .**

5B) PPC Goal-Setting – Part II TIM workshop MARCH 30, 2019 Saturday 9:30AM-3:30PM Attendance for upcoming TIM’s meeting was discussed. Confirmed attendees include Father Adam, Deacon Charles, PPC Chair Judy Dahl, Matthew Cadrin, Tara Miller, Shelley Bennett, Maria Killoran, John Leussink, and Francis Joosten.

Maria Killoran is to touch base with the CWL about any interest in attending the Workshop.

Maria to confirm with CWL about the snack/lunch for the event

A motion from last year’s planning to allocate \$200 for expenses and gifts.

Donna Litwin volunteered to pick up doughnuts from AG foods for the morning snack.

Ideas were discussed for the Presenter’s gift. Matt C to confirm with # of presenters expected at our workshop.

**Meeting was postponed until later date**

Moved by Deacon Charles that PPC Goal Setting Part II Together In Ministry TIM workshop details be received for information.

**Motion Carried 19-028**

## 6. UNFINISHED BUSINESS

6A) Status on motion 18-105 updated Custodian position description, Judy Dahl met with Finance Committee in January and Finance Chair will forward to PPC Chair. NO UPDATE

6B) Policy Facility Usage Agreement (template) Non-Parish or Private Group. PPC members approved in principal the Policy Facility Usage Agreement Template draft presented. Template will reflect usage for St. Stephen’s parish.

**No update on Facility usage agreement**

## 7. NEW BUSINESS

No New Business presented.

## 8. PRESENTATIONS / DELEGATIONS

No Presentations

## 9. REPORTS FROM APPOINTED MEMBERS, ELECTED MEMBERS, FAITH COMMUNITIES, STANDING COMMITTEE(S), ADD-ON COMMITTEE(S) and PROGRAMS

### 9(A) APPOINTED MEMBERS (Article III (1) Constitution)

9A.1 Catholic Women’s League Maria Killoran (written report)

## 9A.2 Knights of Columbus Matthew Cadrin (verbal report )

Matthew Cadrin informed PPC that the Knights of Columbus are hoping to interest the Youth in assisting them in highway clean up in May. The weekend is still to be determined. The K of C are getting twice the donation from the Province, therefore they have a bigger section and require more help. An insert will go into the bulletin in upcoming weeks.

The K of C Free Throw on March 9, 2019 was a success. They had a bigger turn-out this year. An article will go into the paper recognizing the top performers. The brunch on March 17 was a big success. The K of C will coordinate with Community life to arrange an event for Mother's Day.

## 9(B) ELECTED MEMBERS (Article III (1) Constitution)

9B.1 Judy Dahl, Chair

## 9(C) FAITH COMMUNITIES (Article III (1) Constitution)

9C.1 Parish of St. Anthony's **DIDSBURY** John Kohut – St. Anthony's mass in March had a lower turn-out than usual. The weather was a primary factor and the AGM being on the same night doesn't seem to attract a lot of attention.

The next mass will be the Easter Triduum – as well as continued Stations of the Cross throughout Lent at St. Anthony's.

9C.2 Parish of Our Lady of Fatima **SUNDRE** John Leussink - John Informed the PPC that OLF will be celebrating the Divine Mercy Mass on April 28<sup>th</sup>. The Sundre PPC has discussed their current insurance and is considering renting out the Hall.

They have updated their thermostats.

The Sundre PPC have discussed and requested that the expenses for the Parish be shared in the bulletin. It was discussed that the finance chair would be contacted regarding this matter.

They had observed in their meeting that the online bulletin wasn't current, but fellow PPC member Tammy S. Shared that the website is currently up to date.

## 9(D) STANDING COMMITTEE(S) (Regulation No. 4 Constitution)

9D.1 Building and Maintenance **No Representative**

9D.2 Spiritual Development **No Representative**

9D.3 Catechetics Donna Litwin - written report submitted

A list of names of candidates for First Communion and Confirmation will be shared with K of C, CWL, St. Anthony's and Our Lady of Fatima.

Masses hosted by Catechism and youth have been completed for this year's winter/spring liturgical schedule and will resume in the fall.

9D.4 Community Life Shelly Bennett written report submitted – Info will be shared in the bulletin regarding the Lenten potluck ( rescheduled)

9D.5 Family Life Maria Killoran written report submitted

9D.6 Liturgy Francis & Teresa Joosten - no handout

9D.7 Social Justice Tara Miller - ABSENT

9D.8 Youth - Tammy Stankievech written report submitted- Tammy commented that the attendance has been going up. The detailed calendar has helped to increase the interest. The changing locations has also helped to build interest. They have found that the conflicting schedule with Home Church is hard to compete with, however, they recognize that Home Church youth group is a positive influence for our youth. The older kids are harder to engage, but they will continue to develop the grade 5/6 program.

9D.9 Stewardship / Safe Environments Deacon Charles Johnston (VERBAL report)

The Stewardship committee has had a few organizational meetings. The Volunteer appreciation will be held on June 23 . The committee has recently grown by one member, and they continue to get organized.

9E.1 Together We Serve Deacon Charles Johnston No Update

Our goal for 2019 is 21 500. The same as last year. The TWS report from the Archidocese provides a year to year comparison, which is helpful in seeing where we stand.

Moved by Donna Litwin that the PPC accept reports for information.

**Motion 19-029**

10. REPORT FROM FATHER ADAM DANILUK, PASTOR Hand Out - attached

Father Adam informed the PPC Committee that the Christian Organization that supports the Holy Land will come on March 30/31 to set up their display of Religious items for sale.

Father also mentioned that Father Michael Schumacher will be in Olds for the Easter Triduum as Father Adam will celebrate in Trochu this Easter Season.

11. IN CAMERA

12. RISE & REPORT

13. CLOSING PRAYER – Deacon Charles

14. NEXT MEETING DATE: Tuesday, April 16<sup>th</sup>, 2019 Upper Room

15. ADJOURNMENT –

Moved by Judy Dahl that the meeting adjourn at 7:54PM.

**Motion Carried 19-030**