

ST. STEPHEN CATHOLIC PARISH

Parish Pastoral Council (PPC) MINUTES

Tuesday, November 20, 2018 at 7:00PM

Held in Parish Basement Hall

MISSION STATEMENT: To build a new strong Christian community by serving others with love and mercy as **JESUS** taught us

PRESENT:

9A1) Catholic Women's League CWL – Maria Killoran
9A2) Knights of Columbus-
9A3) Youth Committee - Tammy Stankievech
9B1) In the Chair, Judy Dahl
9C1) Faith Community DIDSBUY St. Anthony – John Kohut
9C2) Faith Community SUNDRE Our Lady of Fatima – John Leussink
9D1) Building and Maintenance Committee – **NO REPRESENTATIVE**
9D2) Spiritual Development – **NO REPRESENTATIVE**
9D3) Catechetics – Donna Litwin
9D4) Community Life – Shelley Bennett
9D5) Family Life - Maria Killoran
9E1) Liturgy Committee – Francis Joosten
9E2) Social Justice – Tara Miller
9E3) Stewardship – Deacon Charles Johnston (newly appointed)
9E4) Safe Environments - Deacon Charles Johnston
9E5) Together We Serve - Deacon Charles Johnston
Father Adam Daniluk
Office Administrator/Recording Clerk, Mia MacDonald

Parishioner GUESTS: Theresa Coupal, Lisette Berry, John & Joan Palardy

1. CALL TO ORDER

Judy Dahl, Chair called the meeting to order at 7:00 PM.

- A.) **OPENING PRAYER** – Father Adam Daniluk
- B.) **ADDED ITEM(s) to AGENDA**

C.) ADOPTION OF AGENDA

Moved by Shelley Bennett that the PPC adopt the agenda as presented.

Motion Carried 18-113

2. ADOPTION OF PREVIOUS MINUTES

Moved by Maria Killoran that the minutes from Tuesday, October 16, 2018 PPC meeting be adopted as presented.

Motion Carried 18-114

3. BUSINESS ARISING OUT OF MINUTES

3A1) NOTICE OF MOTION proposed amendments to the Constitution of the Parish Pastoral Council of the Parish of St. Stephen's, Olds and Area; presented at the October 16, 2018 PPC meeting; and further that notice of amendments and PPC meeting were published in the parish bulletin, website and verbally shared to Parishioners for review.

3A2) Written email correspondence received from Theresa Coupal and Francis Joosten in regards to Regulation No. 4 – Standing Committee LITURGY (hereto attached).

CHAIR OPEN FLOOR to DELEGATIONS

Deacon Charles circulated an updated and revised hard copy of Item 3A.1 to attendees and proceeded to review proposed amendments. December agenda will reflect the new order for committee's.

Executive summary of comments and final amendments presented to PPC members for approval hereto attached to minutes.

Moved by Deacon Charles Johnston that the Constitution of the Parish Pastoral Council of St. Stephens Olds and Area amendments presented November 20th; as amended be approved.

Motion 18-115

Moved by Deacon Charles Johnston that the Regulations of the Parish Pastoral Council of St. Stephens Olds and Area amendments presented November 20th; as amended be approved.

Motion 18-116

3B) Parish Pastoral Council Committee vacancies update:

1) Building and Maintenance **No Representative**

2) Spiritual Development **No Representative**

3) Stewardship Deacon Charles would like to volunteer to Chair Stewardship Committee and place his Called to Protect report under this committee in future agenda's.

Moved by Maureen Gustafson that PPC appoint Deacon Charles Johnston as representative to Stewardship Committee.

Motion 18-117

4. FINANCIAL REPORTS

4A) Financial Report for month ending October 2018 was presented. (HAND-OUT)

Moved by Donna Litwin that the financial position report for October 2018 be accepted for information.

Motion Carried 18-118

5. CONSTITUTION / POLICIES / COMMITTEE TERMS OF REFERENCE

Motion 18-011 CONSTITUTION OF PARISH PASTORAL COUNCIL May 12, 2012

- **"Tabled"** until after PPC TIM workshop on structure & priorities (date to be determined).
- Constitution amendments presented at November 20, 2018 PPC meeting

6. UNFINISHED BUSINESS

7. NEW BUSINESS

7A) Parish Pastoral Council email contact list;

Note that Teresa Joosten correct email is jaseret9@oldsnet.ca

Moved by Donna Litwin that PPC members email contact list update dated October 16, 2018 be accepted for information.

Motion Carried 18-119

8. PRESENTATIONS / DELEGATIONS

9. REPORTS FROM APPOINTED MEMBERS, ELECTED MEMBERS, FAITH COMMUNITIES, STANDING COMMITTEE(S), ADD-ON COMMITTEE(S) and PROGRAMS

9(A) APPOINTED MEMBERS (Article III (1) Constitution)

9A.1 Catholic Women's League - Report

9A.2 Knights of Columbus - Matthew Cadrin – Absent

Deacon Charles spoke to the highlights from the last K of C meeting. The K of C missed their date for the last scheduled brunch that coincided with the Turkey Pot Pie lunch, so they are hoping to be involved with Santa's visit and partner with Community Life. A discussion was had regarding payment from the K of C for the town permit regarding the Sea Can. The office will require info regarding the Motion that the K of C made in their meeting in order to process payment.

9A.3 Youth Tammy Stankeviech – Verbal Report

Tammy informed PPC that Youth numbers are low. The Youth committee had a meeting with parents to try and connect and build their numbers. The Youth committee and Selina are trying to connect with the kids at the school. They have also found that family involvement in other activities can impact their numbers drastically as it can pull 2-4 kids away from Youth night.

Mia spoke to the importance of updating the bulletin board and the bulletin to keep families who are not following on Facebook up to date and connected.

Maureen G inquired about the age groups and Tammy shared information regarding the breakdown of planned events by age.

9(B) ELECTED MEMBERS (Article III (1) Constitution)

9B.1 Judy Dahl, Chair

9(C) FAITH COMMUNITIES (Article III (1) Constitution)

9C.1 Parish of St. Anthony's DIDSBURY John Kohut – Verbal Report

The monthly mass in November saw good attendance and good fellowship among those who were there.

9C.2 Parish of Our Lady of Fatima – SUNDRE John Leussink – Verbal Report

Our Lady of Fatima PPC recently had a meeting where various Building and Maintenance items were discussed. Question was brought to the OLF PPC regarding a Pall that was donated years ago in Sundre and thought to be used at St. Stephens. Its current whereabouts is unknown, Maureen G will take it to the CWL and will see if any info is known and will follow up.

9(D) STANDING COMMITTEE(S) (Regulation No. 4 Constitution)

9D.1 Building and Maintenance –NO REPRESENTATIVE

9D.2 Spiritual Development – NO REPRESENTATIVE

9D.3 Catechetics Donna Litwin – REPORT

Donna reported that numbers are dropping – she predicts that we may continue to see numbers dropping as grades 2,3,4,5 get older. The thought is that the presence and pull from the Catholic school impacts our Catechism registration. Donna shared an observation from the program she observed in Leduc where school age children participated in Catechism during the Mass. Maureen G suggested a further conversation between Father Adam and the Catechism group should be had.

Moved by Maureen Gustafson that a further discussion between Catechetics and Father Adam regarding the Liturgy of the Word and St. Stephen's existing Catechism format needs to be scheduled.

Motion Carried 18-120

9D.4 Community Life- Shelly Bennett- Report

Community Life is looking for approval for a date for the annual Turkey Supper in 2019. This will fall on a different weekend than in years past. Shelly Bennett and Maria Killoran of Family Life met to plan the upcoming year. There is an upcoming collaborative activity planned for Dec 1 - Welcome Newcomers Potluck supper and Dance.

Moved by Shelley Bennett that PPC approve October 20, 2019 as the date for St. Stephen's Parish Annual Turkey Supper.

Motion Carried 18-121

9D.5 Family Life Maria Killoran - Report

Maria has submitted a report with an overview of past and upcoming activities. Maria shared with PPC that she is excited about the upcoming dance.

9(E) ADD-ON COMMITTEE(S) (Regulation No. 4 Constitution)

9E.1 Liturgy Francis Joosten – Hand Out

9E.2 Social Justice Tara Miller – Verbal Report

Social Justice has a meeting in upcoming weeks and will have more to report after they have met to discuss final arrangements with Syrian Family funds, etc. ** A question was posed by Recording Secretary about the In House Angel tree from last season. A discussion in January of 2018 brought up concerns regarding this. Tara was not informed of this activity, and was going to take it back to the Social Justice Committee to discuss how they would like to proceed for this year.

9E.3 Stewardship Deacon Charles

9E.4 Safe Environments Deacon Charles - Report

9E.5 Together We Serve Deacon Charles - Report

Deacon Charles summarized his reports. He shared with the PPC that he hopes to recruit and train volunteers within the role of Stewardship/Safe Environments to ensure that programs are being facilitated in the best and most effective way.

Moved by Judy Dahl that PPC member reports be accepted for information.

Motion Carried 18-122

10. REPORT FROM FATHER ADAM DANILUK, PASTOR - attached

11. IN CAMERA

Moved by Francis Joosten that PPC move IN CAMERA for a labour item at 9:15PM

Motion Carried 18-123

Moved by Judy Dahl that PPC reconvene back to regular meeting at 9:30PM

Motion Carried 18-124

12. RISE & REPORT

Moved by Deacon Charles that Parish Pastoral Council approve a monetary honorarium of \$100 (one hundred dollars) to Mia MacDonald for role of Recording Clerk at PPC regular scheduled monthly meetings; and further that the minutes be completed ten-working days after said meeting date.

Motion Carried 18-125

13. CLOSING PRAYER - Lead by Deacon Charles Johnston

14. NEXT MEETING DATE: Tuesday, December 18, 2018 Upper Room

15. ADJOURNMENT

Moved by Judy Dahl that the meeting adjourn at 9:35 PM.

Motion Carried 18-126

Father Adam Daniluk

Judy Dahl, PPC Chair