

PPC MINUTES November 20, 2018 Attachment
Constitution & Regulations REVISED

The **Constitution** of The Parish Pastoral Council of the Parish of St. Stephens, Olds and Area

Suggested amendments

November 2018

Article I

Article III

1. The Council shall consist of the Pastor of St. Stephen's Parish ***and any priests or deacons appointed to serve the Parish community***, nine elected ***or appointed*** members of St. Stephen's Parish and ... [add sentence 3 as follows] ***The nine elected/appointed members shall include, but not be limited to, the Chairs of the Standing Committees: Liturgy, Building and Maintenance, Catechetics, Community Life, Family Life, Stewardship, Spiritual Development, Social Justice and Youth. One or two members-at-large may be elected or appointed by the Pastor.***

2. Lay members shall be elected ***or appointed*** for a two-year term. ***[An even number of members will be elected in even numbered years and an odd number of members elected in odd numbered years.]*** (OMIT THIS SENTENCE)

3. A member of Council shall be eligible for re-election ***or re-appointment***. Upon ...

4. Close liaison and a cooperative relationship shall be maintained with the Finance Committee ***by appointing the PPC Chair as an ex-officio member of the Finance Committee.***

Article IV

1. At the September meeting, following the election or appointment of new members, the members shall elect by discernment process its officers. The officers shall be:

- a. Chairperson
- b. Vice Chairperson
- c. Secretary ***(if not already appointed)***

Article V – ***Annual General Meeting [not "Elections" – Elections is Article VI]***

Article VII - General

Notes:

The above changes represent current practice of the Parish community. The Chairs of committees represent their various ministries at PPC. They also correct typing and wording errors in past drafts of the Constitution. Articles I, IV and VII were typed incorrectly.

Article III; 1,2 and 4 are new. Article IV; 1 is reworded to be more specific.

Article V corrects the name of this article. Previously Articles V and VI were both named "Elections".

Moved by Deacon Charles Johnston that the Constitution of the Parish Pastoral Council of St. Stephens Olds and Area amendments presented November 20th; as amended be approved.

Motion 18-115

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Regulations pursuant to the Constitution of St. Stephen's Parish Pastoral Council

Suggested Amendments

November 2018

Regulation No. 3

b. ...within **(10) working days** of such meetings and c. ... to **handle all** Council correspondence ...

Regulation No.4 -Standing Committees

Spiritual Development/**Adult Faith Formation**

Catechetics **and Sacramental Preparation**

Also add as follows – per Together in Ministry manual (page 19)

LITURGY

Mandated by the Archdiocese, the committee is to ensure that the Sacraments are celebrated in our Parish. Together with the Pastor, the Chair and members of this committee represent the various lay ministries involved in the celebration of Mass, Baptisms, Funerals and Weddings. These rites are all scheduled, and ministers are assigned through the meetings of this committee.

- Training of ministers
- Scheduling of rites
- Music ministry schedules, including community events
- Supplying the pews with hymnals
- RCIA
- Funeral Committee
- Pastoral visiting (to sick and shut-ins) committee

SOCIAL JUSTICE

This committee is responsible for activities falling under the social teaching of the Church. These activities might include: food banks, clothing depots, immigration and refugees. This committee may involve the Parish and Catholic School and the wider community in various types of social action.

STEWARDSHIP

This committee organizes the recruitment of new volunteers for the various Parish Ministries. The Volunteer Coordinator serves as Chair. A list of volunteer ministers and their ministries is kept and updated every year. The Called to Protect program is a part of this committee's responsibility.

YOUTH

This vital committee works with our Youth Minister to meet the needs of our youth
It also provides a forum, so the input of parents is received and communicated.

Moved by Deacon Charles Johnston that the Regulations of the Parish Pastoral Council of St. Stephens Olds and Area amendments presented November 20th; as amended be approved.

Motion 18-116

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**PPC MINUTES November 20, 2018 Attachment
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